



Homer-Center Elementary School

Homer-Center School District

"Where Everybody is Somebody"

Homer-Center Elementary School

45 Wildcat Lane

Homer City, PA 15748

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Dear Parents and PTA Member:

Each year classroom teachers select two adults to serve as homeroom parents to help with school parties. Four parties are scheduled for the 2016-17 school term during the months of October, December, February, and June. A homeroom parent's responsibilities include: preparing for each party, serving refreshments, and helping teachers supervise party activities. **Because of these responsibilities, parents are reminded that pre-schoolers are not to accompany them on party days.**

If you are interested in volunteering to serve as a homeroom parent, (*remember, you must join the PTA to be a room mother*), please notify your child's classroom teacher in writing by **Friday, September 16, 2016**. *All homeroom parents will be required to obtain the necessary clearances in order to serve as a homeroom parent. If you are selected as a homeroom parent, you will be notified and given information as to how to obtain your clearances. PTA membership forms were previously sent home in Friday Folders.*

Once parents are selected, a meeting will be scheduled to discuss building policies pertaining to school parties. This year a new policy is in place for funding of homeroom parties. This year the PTA will not be issuing checks in the fall prior to homeroom parties to partially cover party expenses. For audit purposes, receipts up to the amount which is allocated for each homeroom must be turned in to the PTA first. After that a check will be issued to the homeroom parent for reimbursement. Additional questions pertaining to homeroom parents should be addressed to your child's classroom teacher.

Sincerely yours,

Michael A. Stofa
Elementary Principal

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